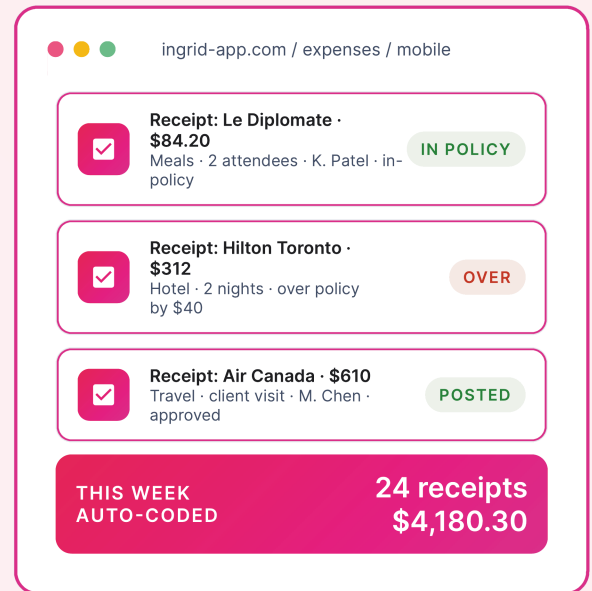


EMPLOYEE EXPENSE REPORTING

Snap a photo. Ingrid does the rest.

Gathering employee expenses can be like herding cats. Ingrid ends the expense reports your team hates to file and your admins hate to process. Employees snap a photo of a receipt — or drag and drop from email — and **Ingrid extracts every detail, applies categorization, routes for approval, and syncs to Spire** with the receipt attached.



Near-perfect

AI extraction
Vendor, amount, date read automatically

Seconds

Receipt to entry
Snap a photo, Ingrid does the rest

Zero

Lost receipts
Captured the moment the spend happens

1-click

Approvals
Approve from phone, web, or the airport

Three jobs. Done from a phone.

MOBILE FIRST

1

Mobile Receipt Capture

Employees snap a photo on their phone — or drag and drop a receipt from email — and Ingrid does the rest.

Capture	Camera · email · web
Extract	Vendor · amount · date
Prompts	Required input
Real-time	Posts to Spire

2

Smart Approval Workflows

Define the rules. Ingrid routes every expense to the right approver, escalates over-policy spend, lets managers ask for clarification in-app.

Auto-route	Amount · category · dept
Over-policy	Auto-escalate
In-app messaging	Ask employee
One-click	Approve from anywhere

3

Fraud & Budget Control

Ingrid watches every submission. Duplicates blocked. Policy violations flagged. Budgets tracked in real time so over-spend never sneaks through.

Duplicate detection	Yes
Policy enforcement	Meal > \$50 flagged
Budget alerts	Live
Pattern analysis	Per employee

HOW IT WORKS

From phone to Spire, in three steps.

Receipt received. Employee submits. Manager approves. Finance posts with one click. No expense report forms. No lost receipts. No data entry. And every line item is captured — even the ones Spire doesn't need — so finance can ask Ingrid later, "what did we spend on flights last quarter?"

Why finance teams love it

- ✓ **Zero data entry**
Both ends. Employees never fill out an expense report. Finance never types a line item. Photo to posted entry.
- ✓ **Real-time budget tracking**
Employees see their remaining budget per category. Overruns alert managers and require additional approval — automatically.
- ✓ **Line-item analytics**
Slice spend by merchant, category, employee, department, project, or period. Insights Spire alone can't give you.
- ✓ **No more lost receipts**
Captured the moment the spend happens. Stored forever. Attached to the Spire ledger entry, searchable for any audit.
- ✓ **Policy enforcement**
Meals over \$50? Hotels above your limit? Ingrid flags the violation, escalates the approval, and logs it for compliance.
- ✓ **Approve from anywhere**
Mobile app, web dashboard — same workflow. Managers can approve from the airport, the boardroom, or the couch.

Ready to ditch expense reports?

Watch an employee snap a receipt and see it post to Spire — with the receipt attached to the ledger — in under two minutes.

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